

**CANASERAGA CENTRAL SCHOOL DISTRICT**  
**4-8 Main Street**  
**Canaseraga, NY 14822**  
**(607) 545-6421**

**Instructional Application for**

**Full time Employment:** \_\_\_\_\_ **Substitute Employment:** \_\_\_\_\_

**Grade Level of Subject Area:** \_\_\_\_\_

**Name** \_\_\_\_\_

**Present Address** \_\_\_\_\_  
\_\_\_\_\_

**Telephone No.** \_\_\_\_\_

**Permanent Address** \_\_\_\_\_  
\_\_\_\_\_

**Date of availability for employment** \_\_\_\_\_

**Present Salary** \_\_\_\_\_ **Expected Salary** \_\_\_\_\_

**Member of NYS Retirement System** \_\_\_\_\_ **If so, Retirement System No.** \_\_\_\_\_

**Please return completed application to:**

**Marie Blum, Superintendent of Schools**  
**Canaseraga Central School District**  
**4-8 Main Street, PO Box 230**  
**Canaseraga, NY 14822**

**Date received:** \_\_\_\_\_

**EDUCATION**

<u>Name of Institution</u>	<u>Address</u>	<u>Major</u>	<u>Degree</u>	<u>Dates of Attendance</u>

**CERTIFICATION**

<u>Area</u>	<u>Number</u>	<u>State</u>	<u>Status: Prov/Perm</u>	<u>Date</u>	<u>Expiration Date</u>

**TEACHING EXPERIENCE (List in Chronological Order)**

<u>Subject or Grade</u>	<u>School</u>	<u>District</u>	<u>Address</u>	<u>Dates</u>

**NON-TEACHING EXPERIENCE**

<u>Firm or Organization</u>	<u>Address</u>	<u>Position</u>	<u>Dates</u>

**SPECIAL INTERESTS**

---

---

---

Athletics: \_\_\_\_\_

Dramatics: \_\_\_\_\_

Music: \_\_\_\_\_

Hobbies: \_\_\_\_\_

Other: \_\_\_\_\_

Experience with Youth Groups – Scouts, Camp, Playground, Other:

---

---

**REFERENCES:** Please include administrators and supervisors who have firsthand knowledge of your character, personality, scholarship, ability and work ethic. Please include references from your last or present employer.

Name	Official Position	Complete Mailing Address	Phone
------	-------------------	--------------------------	-------

---

---

---

---

---

Have you ever been convicted of a felony or misdemeanor?      Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please explain (date, location, and nature of act):

---

---

I understand there will be extensive inquiry regarding my background and experience. I hereby release from any liability anyone giving information regarding me (whether in my application or not) so long as the information is relevant to the duties for which I have applied. If requested, I will sign individual releases. I further understand that all information gathered regarding my application will be the property of the employer and will not be released to me unless required by Federal or state statutes or regulations.

\_\_\_\_\_  
Signature of Applicant

**CANDIDATE'S PAGE:** We are interested in any further information about you which may distinguish your application. This may include travel, honors, publications, participation in special programs, and any other interests.

---

**For Office Use Only**

Official Data (Full time applicant should furnish these items.)

Letter of application: \_\_\_\_\_  
Resume: \_\_\_\_\_  
Copy of Certification: \_\_\_\_\_  
Date of Interview: \_\_\_\_\_

Transcripts: \_\_\_\_\_  
College Credentials: \_\_\_\_\_  
Letters of Recommendation: \_\_\_\_\_  
Date of Second Interview: \_\_\_\_\_

Date of Meeting with Superintendent: \_\_\_\_\_

Date of Board of Education Appointment: \_\_\_\_\_