

Canaseraga Remote Instruction Plan Grades PK-6

2021-2022



Remote Plan

All staff will work from the school building.

Remote learning will consist of:

- Indirect instruction (pre-recorded lessons, assignments)
- Face-to-face whole group/small group (direct instruction)
- Developmentally appropriate instruction in ELA, math, science/social studies, special areas, SEL/relationship building that is standard-based
- Rtl support
- Special education services as per IEPs
- Tracking student progress
- Providing students with feedback on assignments to support learning
- Use of digital learning resources to supplement instruction (Zearn, iReady)

Indirect Instruction

- **Presentation of New Content:** Pre-recorded video lesson aligned to NYS Standards/standards-based report card
 - Share learning targets - what, how, why of concept/skill
 - Strategically “chunk” presentation of concepts
 - Model/think aloud (“*I do*”)
 - Assign related activities (Google Classroom) (“*You do*”)
 - Formative/Summative assessment
- Pre-recorded videos should be shared with students **at least two days prior** to the follow-up live review session.

Direct Instruction

- **Discussion/Review of Content:** Follow-up application activities to support and extend each pre-recorded video lesson (*"We do"*)
- Whole class - Zoom (*"We do/You do"*)
- Small group meetings - Zoom (*"We do/You do"*)
- Formative/Summative assessment

General Education Teachers: Live Review Instruction

- Classroom teacher determines what subjects are taught during the allotted grade level time frame. Classroom teacher determines format of live instruction (whole group/small group/mix of both formats)
- If a student cannot attend a live session due to a conflict with siblings/internet use, the teacher should try to make arrangements to meet with the student at another time.

- Minimum of 2-3 days/week live session; Maximum 4 days/week live session

Daily Live Instruction (Practice and Review: Follow-Up to Pre-Recorded Lessons)	Grade Level
8:00am – 10:00am	1 st , 2 nd
9:00am – 10:00am	PK, K
10:00am – 12:00pm	3 rd , 4 th
12:00pm - 2:00pm	5 th , 6 th
2:00pm – 3:00pm	Extra Support for Students or Office Hours

- All special area teachers will record a 10-20 min lesson for each grade level per week.
- Refer to the schedule below for available times to conduct a live lesson.
- All special area teachers will provide a 15-20 min follow-up assignment for each lesson.

Special Area Schedule: Live Review Instruction

Time	Monday (Music)	Tuesday (Library/PE)		Wednesday (Art)	Thursday (Computer/ Technology)
		Library	PE		
8:00 – 8:20	PK	PK	5th	PK	PK
8:30 – 8:50	K	K	6th	K	K
8:55 – 9:15	3rd	3rd	4th	3rd	3rd
9:20 – 9:40	4th	4th	3rd	4th	4th
9:45 – 10:05	Break	Break	Break	Break	Break
10:10 – 10:30	5th	5th	PK	5th	5th
10:35 – 10:55	6th	6th	K	6th	6th
11:00 – 11:20	1st	1st	2nd	1st	1st
11:25 – 11:45	2nd	2nd	1st	2nd	2nd
	1:05-1:30 4th band				
	2:05-2:30 7th (out)				

Intervention Time Available

Grade	Time	Possible Student Lunch Time
PK	M, W, Th: 8:25 – 8:55, 10:05 – 10:55, 12:05 – 3:00 T: 8:25 – 8:55, 10:35 – 11:00, 12:05 – 3:00	11:00-12:00
K	M, W, Th: 8:00 – 8:25, 10:05 – 10:55, 12:05 – 3:00 T: 8:00 – 8:25, 10:05 – 10:30, 12:05 – 3:00	11:00-12:00
1 st	M, W, Th: 10:05 – 10:55, 12:35 – 3:00 T: 10:05 - 10:55, 12:50 – 3:00	11:45-12:45
2 nd	M, W, Th: 10:05 – 11:20, 12:50 – 3:00 T: 10:05 – 10:55, 12:50 – 3:00	11:45-12:45
3 rd	M, W, Th: 8:00 – 8:50, 9:20 – 9:55, 1:05 – 3:00 T: 8:00 – 8:50, 1:05 – 3:00	12:00-1:00
4 th	M, W, Th: 8:00 – 9:15, 1:35 – 3:00 T: 8:00 – 8:50, 1:05 – 3:00	12:00-1:00
5 th	M, W, Th: 8:00 – 10:05, 10:35 – 10:55, 2:35 – 3:00 T: 8:25 – 10:05, 10:35 – 10:55, 2:35 – 3:00	11:00-12:00
6 th	M, W, Th: 8:00 – 10:30, 2:35 – 3:00 T: 8:00 – 8:25, 8:55 – 10:30, 2:35 – 3:00	11:00-12:00

Interventionists

- Interventionists can join classroom teacher during live instructional practice/review lessons, if necessary, to meet students' needs.
- Interventionists can schedule individual/small group sessions outside of the live sessions within the time frames listed in the intervention chart (previous slide) to provide Rtl services and meet individual student's needs.
- A discussion regarding intervention services (identifying tier 2/3 students, frequency, etc.) will occur to finalize details.

Guidelines for Duration of Instruction

Grade	Duration of Pre-Recorded Lesson	Duration of Live Review Lessons (Lessons can be whole group, multiple small groups, or a mix)
PK	5 - 10 min per lesson	10 – 15 min per lesson
K	5 - 10 min per lesson	10 – 20 min per lesson
1 and 2	5 – 15 min per lesson	10 – 30 min per lesson
3 and 4	5 – 15 min per lesson	10 – 40 min per lesson
5 and 6	5 – 20 min per lesson	10 – 45 min per lesson

Guidelines for Lesson Frequency

- **ELA:** 2 – 3 lessons per week
- **Math:** 2 - 3 lessons per week
- **Science/Studies:** 1 - 2 lessons week
- In addition to these lessons, students will be completing assignments during the week.

Assignments

- Students should be assigned work to complete for the week (M-F).
- You may choose to send all the assignments to be completed for the week at one time or in “chunks” during the week.
- Students can complete work at their own pace, but are responsible for turning work in on time.

Sample Schedule

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 8:05	Whole group SEL check-n	Whole group SEL check-n	Whole group SEL check-n	Whole group SEL check-n	8:00 – 8:30 PK -K, Rtl, Psychologis, Principal, Curriculum Coordinator Collaboration Meeting Location: Rtl room?
8:07- 8:20 ELA Live (13 min)	Reading group 1	Reading group 1	Reading group 1	Reading group 1	
8:22 – 8:35 ELA Live (13 min)	Reading group 2	Reading group 2	Reading group 2	Reading group 2	
8:37– 8:50 ELA Live (13 min)	Reading group 3	Reading group 3	Reading group 3	Reading group 3	8:45 – 9:15 1 st -2nd, Rtl, Psychologist, Principal, Curriculum Coordinator Collaboration Meeting Location: Rtl room?
8:52 – 9:02 Math Live (10 min)	Whole group math	Whole group math	Whole group math	Whole group math	9:30-10:00 3rd-4 th , Rtl, Psychologist, Principal, Curriculum Coordinator Collaboration Meeting Location: Rtl room?
					10:15-10:45 5 th -6 th , Rtl, Psychologist, Principal, Curriculum Coordinator Collaboration Meeting Location: Rtl room?

Sample Schedule

Time	Monday	Tuesday	Wednesday	Thursday	Friday
9:04 – 9:17 Math Live (13 min)	Math group 1	Math group 1	Math group 1	Math group 1	
9:19 – 9:32 Math Live (13 min)	Math group 2	Math group 2	Math group 2	Math group 2	
9:34 – 9:49 Science/SS / Writing Live (15 min)	Whole group science	Whole group social studies	Small group/1-1 writing conferences	Small group/1-1 writing conferences	
9:50-10:00 Writing/Rtl Live (10 min)	Small group/1-1 writing conferences	Small group/1-1 writing conferences	Reserved to meet 1-1 to support students as needed	Reserved to meet 1-1 to support students as needed	
10:00-11:30	Record videos, Meet 1-1/small group, review student work, provide feedback, grading, Rtl	Record videos, Meet 1-1, review student work, provide feedback, grading	Record videos, Meet 1-1, review student work, provide feedback, grading	Record videos, Meet 1-1, review student work, provide feedback, grading	Record videos, Meet 1-1, review student work, provide feedback, grading
11:30-12:00	Lunch	Lunch	Lunch	Lunch	Lunch
12:00 – 3:00	Record videos, Meet 1-1, review	Record videos, Meet 1-1, review student work, provide	Record videos, Meet 1-1, review student work, provide feedback	Record videos, Meet 1-1, review student work, provide	2:00 – 2:30 Weekly Music Dept. Collaboration Meeting

Sample Schedule

Time	Monday	Tuesday	Wednesday	Thursday	Friday
11:30-12:00	Lunch	Lunch	Lunch	Lunch	Lunch
12:00 – 3:00	Record videos, Meet 1-1, review student work, provide feedback, grading	Record videos, Meet 1-1, review student work, provide feedback, grading	Record videos, Meet 1-1, review student work, provide feedback, grading	Record videos, Meet 1-1, review student work, provide feedback, grading	<p>2:00 – 2:30 Weekly Music Dept. Collaboration Meeting</p> <p>2:00-2:30 Weekly PE Dept. Collaboration Meeting</p> <p>2:00-2:30 Weekly Art, Library, Computer Collaboration Meeting *Principal, Curriculum Coordinator, Psychologist will circulate</p>

Students and Sharing Assignments

- If a student does not have internet connection and is unable to travel to a designated hot spot, the student may be able to call in to a Zoom by phone.
- If a student is unable to join a live Zoom and is unable to contact you by phone during the designated meeting time, please set a time to talk with the student at another available time to discuss content presented and/or follow-up activities.
- If a student does not have internet access and is unable to receive assignments electronically, teachers are responsible for making hard copies of assignments for the student. The district will distribute hard copies to students. This may be accomplished by parent pick-up.
 - The teacher is responsible for making arrangements with the student to monitor completion of assignments (i.e. student sends photo of work completion to teacher, parent delivers completed work to office).

Grading/Tracking Student Progress

- Ensure that assignments align to our standard-based report card.
- Be sure you have an adequate number of data points to review prior to evaluating student progress on the report card.
- Review student progress on web-based programs (i.e. iReady, Zearn) regularly to address any noted concerns.

Parent Communication

- Share assignments students are responsible for completing with parents
- Communicate student progress/concerns (frequency?)
 - Example: Student has attended two of three live sessions this week. Student has completed two of five assignments this week. If you have questions, please contact me.
- Communication Tools
 - Remind
 - Class Dojo
 - Google Classroom

Be Sure You Have Tried To...

- Have students log into online resources they will be using (Zearn, Wonders)
- Use Google Classroom (have students return assignments, give feedback, etc.)

Thank you for your dedication
and effort!
